

Downtown Modesto Partnership Board of Directors Meeting Minutes

Date of Meeting:	05/15/2019	Time:	4:00 PM
Minutes Prepared By:	Shy Lloyd	Location:	1003 10 th Street, Ste. A.

1. Attendance

Present	Mike Moradian, Lynn Dickerson, Fred Silva, Barrett Lipomi, Kristy Rupp, Jennifer Jackson Romero, Ted Brandvold, Josh Bridegroom, Ryan Swehla
Absent	Saul Trujillo, Ann Endsley
Others	Stephanie Burtch, Jaylen French

2. Discussion

#	Topics	Presenter
1	Open Meeting and Approval of Minutes (5 min) <ul style="list-style-type: none"> ○ Fred asked for approval of minutes from the 03/21/19 board meeting. ○ Board approved minutes as presented (L. Dickerson/M. Moradian; unanimous) 	Fred S.
	Public Comments <ul style="list-style-type: none"> - No public comments 	Any
3	Administrative Update <ul style="list-style-type: none"> - Josh provided an update on the previous month's activities. 	Josh B.
4	Executive Team Update (Recap of Executive Committee Meeting: Executive Team and Board Retreats, <i>Seattle is Dying</i> Video) <ul style="list-style-type: none"> - Fred provided an update on the Executive Team meeting from the previous month 	Fred S.
5	Action: Executive Team Recommendation – Discuss Board Meeting Calendar <ul style="list-style-type: none"> - Michael presented the proposed Board Meeting Calendar <ul style="list-style-type: none"> ○ Board approved meeting calendar, as presented (M. Moradian/R. Swehla; unanimous.) 	Michael M.
6	Action: Executive Team Recommendation – Discuss Amendment to Bylaws to Align Fiscal, Calendar and Board-Term Years <ul style="list-style-type: none"> - Barrett presented Amendment to Bylaws to Align Fiscal, Calendar and Board-Term Years <ul style="list-style-type: none"> ○ Board approved amendment to bylaws to align fiscal, calendar and board-term years, as presented (B. Lipomi/J. Jackson Romero; unanimous.) 	Barrett L.
7	Action: Executive Team Recommendation – Discuss CEO Performance Criteria for 2019 <ul style="list-style-type: none"> - Fred presented CEO Performance Criteria for 2019 	Fred S.

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	<ul style="list-style-type: none"> ○ Board approved CEO Performance Criteria, as presented (R. Swehla/M. Moradian; unanimous.) 		
8	<p>Action: Executive Team Recommendation – Discuss Creation of New Staff Positions</p> <ul style="list-style-type: none"> - Lynn discussed creation of new Downtown Projects Manager Position and Office Manager Position and elimination of existing Administrative Assistant Position <ul style="list-style-type: none"> ○ Board approved modifications to staff positions, as presented (L. Dickerson/R. Swehla; unanimous.) 	Lynn D.	
9	<p>Action: Discuss Employee Benefits</p> <ul style="list-style-type: none"> - Fred discussed Executive Team’s conversation regarding the organization’s contributions toward employee benefits. It was conveyed that additional research on industry norms should be performed, and that Fred and Lynn would continue work on this. No formal action was taken on this item. 	Fred S. & Lynn D.	
10	<p>Board Members Forum (This is a time for board members to raise items of concern or make announcements. Per the Brown act, no discussion or action can take place on any issues raised.)</p> <ul style="list-style-type: none"> - There was general conversation around the table by members of the board. 	Any	
11	<p>Adjourn Regular Meeting</p> <ul style="list-style-type: none"> - Fred adjourned the meeting adjourned at 5:21pm. 	Fred S.	

3. Closed Session – Government Code Section 54957(b)(1)

1	<p>Action: Executive Team Recommendation – Discuss 2018/2019 CEO Performance Evaluation</p> <ul style="list-style-type: none"> - Fred reopened the meeting at 5:25pm and presented the Executive Teams recommendation for CEO bonus. <ul style="list-style-type: none"> ○ Board approved a \$7,500 merit bonus as recommended. (M. Moridian/B. Lipomi; unanimous.) 	Fred S.	
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4. Next Meeting (if applicable)

Date: (MM/DD/YYYY)	07/17/2019	Time:	4:00pm	Location:	1003 10 th Street Suite A
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