

## Board of Directors Meeting Minutes

Date of Meeting:	2/13/2024	Time:	4:00 PM
Minutes Prepared By:	Elizabeth Buenrostro	Location:	953 10 <sup>th</sup> Street (Greens)

### Attendance

**Present** DMP: Ann Endsley, Kathryn Davis, Charles Doll, David Boring, Sue Zwahlen, Blaine Cox, Gabriela Guerrini

DID: David Boring, Maria Apodaca, Paul Adams, Esperanza Vargas, Amanda Heitlinger, Sarah Aaronson

**Absent** DMP: Blake Humble  
DID: Julie Betts-Albert

**Others** Heidi Savage, Elizabeth Buenrostro, Sara Lowry-Dominguez, Jessica Hill

### Discussion

#	Topics	
1	Open Meeting and Introductions - Kathryn opened the meeting at 4:13 p.m.	David B. & Kathryn D.
2	DID Approval of 11/15/2023 Joint Board Minutes - David called for approval of the minutes for the meeting of 11/15/2023 o Board approved the minutes as presented (A. Heitlinger/ E. Vargas; Unanimous)	David B.
3	DMP Approval of 11/15/2023 Joint Board Minutes - Kathryn called for approval of the minutes for the meeting of 11/15/2023 o Board approved the minutes as presented (B. Cox/ E. Vargas; Unanimous)	Kathryn D.
4	Public Comments o No public comments were made	Any
5	Downtown Administrative Report - Kathryn and Heidi recapped recent activities and upcoming initiatives.	Heidi S./ Kathryn D.
6	DID Action: Discuss Financials - Financials presented by Heidi S. o Board approved financials for YTD 1/31/2024 as presented (A. Heitlinger/ E. Vargas; Unanimous)	Heidi S.
7	DMP Action: Discuss Financials - Financials presented by Kathryn D. o Board approved financials for YTD 1/31/2024 as presented (C. Doll/ G. Guerrini; Unanimous)	Kathryn D.
8	City of Modesto – Community & Economic Development Report - Jessica presented an economic development report for the City of Modesto.	Jessica H.

9	<p>DMP Action: Discuss 2024 Board Member and Officer Nominations</p> <ul style="list-style-type: none"> <li>- Kathryn presented the new board members and officer nominations, with a motion to revise the bylaws; amending the requirement of a two-year minimum tenure on the board before being eligible for nomination as an officer.</li> <li>- Board approved board members and officers, and an amendment to the bylaws as presented (C. Doll/ S. Zwahlen; Unanimous)</li> </ul>	Kathryn D.
10	<p>DID Action: Discuss 2024 Board Member and Officers</p> <ul style="list-style-type: none"> <li>- Heidi called for the approval of the new board members and officer nominations as presented.</li> <li>- Board approved board members and officers as presented (P. Adams/ S. Aaronson; Unanimous)</li> </ul>	Heidi S.
11	<p>DMP Action: Discuss adding new Executive Committee Officers to Oak Vally and Valley First bank accounts.</p> <ul style="list-style-type: none"> <li>- Kathryn called for the approval of adding new executive committee officers as signers to DMP's Oak Valley and VFCU bank accounts.</li> <li>- Board approved as presented (C. Doll/ D. Boring; Unanimous)</li> </ul>	Kathryn D.
12	<p>DID Action: Discuss adding new Executive Committee Officers to Bank of Stockton bank accounts.</p> <ul style="list-style-type: none"> <li>- Heidi called for the approval of adding new executive committee officers as signers to DID's Bank of Stockton bank account.</li> <li>- Board approved as presented (A. Heitlinger/ S. Aaronson; Unanimous)</li> </ul>	Heidi S.
13	<p>DID Action: Discuss transferring unused operational funds into reserve checking account.</p> <ul style="list-style-type: none"> <li>- Heidi called for approval of transferring unused operational funds into the reserve checking account.</li> <li>- Board approved as presented (E. Vargas/ M. Apodaca; Unanimous)</li> </ul>	Heidi S.
14	<p>DMP Action: Discuss the development of a RAD Card phase out plan.</p> <ul style="list-style-type: none"> <li>- Kathryn called for the executive committee to develop a phase out plan for the RAD Card program.</li> <li>- Board approved the motion as presented (S. Zwahlen/ B. Cox; Unanimous)</li> </ul>	Kathryn D.
15	<p>Board Member Forum</p> <ul style="list-style-type: none"> <li>- There was a general roundtable discussion on items of interest to the boards.</li> </ul>	Any
16	<p>Adjourn Regular Meeting</p> <ul style="list-style-type: none"> <li>- David and Kathryn adjourned the meeting at 6:03pm.</li> </ul>	David B. & Kathryn D.
17	<p>NEXT MEETING (if applicable)</p> <p>Date: 4/10/24                      Time: 4:00 p.m.                      Location: 953 10<sup>th</sup> St.</p>	