

**Downtown Modesto Partnership
Board of Directors
Meeting Minutes**

Date of Meeting: (MM/DD/YYYY)	01/20/2021	Time:	4:00 p.m.
Minutes Prepared By:	Doris Daniel Brima	Location:	1003 10 th Street, Ste. A
1. Attendance			
Present	Lynn Dickerson, Barrett Lipomi, Ryan Swehla, Saul Trujillo, Fred Silva, Kristy Rupp, Kirstie Boyett, David Boring, David Darmstandler, Ann Endsley, Blake Humble, Erin Doran, Kathryn Davis, Josh Bridegroom		
Absent	None		
Others	Jaylen French, Jake Barber, Ryan Foy, Heidi Savage, Stephanie Foster, Doris Daniel Brima		
2. Discussion			
#	Topics	Presenter	
1	Open Meeting and Approval of Minutes <ul style="list-style-type: none"> - Lynn opened the meeting at 4:01 p.m., conducted roll call, and called for approval of the minutes <ul style="list-style-type: none"> o Board approved the minutes for the meetings of 11/18/2020 as presented (S Trujillo/R. Swehla; Unanimous) 	Lynn D.	
2	Open Meeting and Introductions <ul style="list-style-type: none"> - General introductions were made around the table 	Lynn D.	
3	Public Comments <ul style="list-style-type: none"> - No public comments were made 	Any	
4	Discuss DMP Mission, Vision and Strategic Direction <ul style="list-style-type: none"> - Josh presented to the board DMP Mission, Vision and Strategic Direction 	Josh B.	
5	Discuss Modesto Children's Museum <ul style="list-style-type: none"> - Jake and Ryan presented the business, operational and financial plans for the Modesto Children's Museum. There was much discussion over the proposal and a general show of support amongst board members. 	Jake B. & Ryan F.	
6	Administrative Update (Recap of recent activities and upcoming initiatives: Environmental Management, RAD Card, J Street Beautification, Parklets, Downtown Parking Program, Status of Downtown Businesses, Winterization Program, Annual Report and Annual Audit). <ul style="list-style-type: none"> - Josh recapped recent activities and upcoming initiatives. 	Josh B.	
7	Action: Discuss Financials <ul style="list-style-type: none"> - Financials presented by Doris B. <ul style="list-style-type: none"> o Board approved financials for year-end 12/31/2020 as presented (K. Boyett/R. Swehla; Unanimous) 	Doris B.	

Date of Meeting: (MM/DD/YYYY)	01/20/2021	Time:	4:00 p.m.
Minutes Prepared By:	Doris Daniel Brima	Location:	1003 10 th Street, Ste. A
8	<p>Action: Discuss minimum wage increase and effect on cost of Experience Engineers Program</p> <ul style="list-style-type: none"> - Josh presented the minimum wage increase and conveyed that it would cost more to run the Experience Engineer Program than had been contracted for three years earlier. He indicated that the total expense could be up to \$17,000 more annually or approximately \$1,400 more per month. However, with the normal rate of attrition, he did not expect the organization would incur this full expense. <ul style="list-style-type: none"> o Board approved minimum wage and the effect on potential increase in cost of Experience Engineer program, as presented (L.Dickerson/R. Swehla; Unanimous) 		Josh B.
9	<p>Board Member Forum</p> <ul style="list-style-type: none"> - There was a roundtable discussion on items of interest to the Board of Directors. 		Any
10	<p>Adjourn Regular Meeting</p> <ul style="list-style-type: none"> - Lynn adjourned the meeting at 5:45 p.m. 		Lynn D.

3. Closed Session – Government Code Section 54957(b)(1)

1	<p>Action: Executive Team Recommendation – Discuss CEO Compensation, Bonus and 2021 Performance Criteria</p> <ul style="list-style-type: none"> - Lynn Reopened the Meeting at 5:55pm and presented the Executive Team’s recommendation for CEO Compensation, Bonus and 2021 Performance Criteria <ul style="list-style-type: none"> o Board approved a salary increase to \$115,000 and a \$10,000 merit bonus for work performed in FY 2020, as well as 2021 performance criteria and an increase in future merit bonus earning potential to \$17,500, as recommended. 		Lynn D.
---	---	--	---------

4. Next Meeting (if applicable)

Date: (MM/DD/YYYY)	03/17/2021	Time:	4 p.m.	Location:	1003 10 th Street, Ste. A
------------------------------	------------	--------------	--------	------------------	--------------------------------------