| Date of Meeting:  | 10/11/17 | Time: | 4:00 PM |
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| Minutes Prepared By: | Susan Martin | Location: | 1601 I Street 5th Floor |
| 1. Attendance  |
| Present | Rose Louis, Patrick Burda, Josh Bridegroom, Ryan Swehla, Fred Silva, Mike Goss, Dave Gianelli, Barrett Lipomi, Greg Reed, Lynn Dickerson, David Boring |
| Absent | Hank Barrett, Sue Richardson, Craig Stott, Neal Khatri |
| Others | Susan Martin, Dave Lyghtle, Doug Ridenour, Bob Kimball, Brad Hawn, Jim Holgerson, Jennifer Williams |
| 2. Discussion  |
| # | Topics | Presenter |
| 1 | Welcome and Approval of Minutes* Fred opened the meeting at 4:05 p.m.
* Fred asked for approval of minutes from the September 13, 2017 board meeting.
	+ Board approved the minutes as presented (D. Gianeli/M. Goss; unanimous)
 | Fred S. |
| 2 | Public Comments* Jennifer with Crows Trading said that she feels that the DMP and City Council Group need to do better at helping to support the brick and mortor businesses. She feels that the pop-up retail spaces may be nice, but are not as good to have downtown as permanent brick and mortar spaces. She feels that more police patrolling the downtown at all times will help with crime and homelessness. She feels that the events that happen are great, but they are only a support to businesses in the immediate area where they are taking place.
 | Any |
| 3 | Administrative Update (Recap of past month’s activities and upcoming initiatives) * Josh presented the updates from the Clean and Safe Staff for the month of September. He informed the Board that the Cean and Safe Staff was fully staffed.
* Josh reviewed the security report from Rank Security.
* Josh recapped the last First Friday Street Faire and said it was a success. The turout for the final faire was great.
* Josh indicated that the turnout for the Downtown Visioning Series that was held at Camp 4 was great. There were about fifty people in attendance at the second session. There was a lot of positive feedback from those who attended. The dates for the next visioning series are being finalized.
* Josh confirmed that the Utility Art Box Project was approved at the Culture Commission and that hopefully the utility boxes will be updated with the art soon.
* Josh discussed the Downtown Parking Program. He said that he is looking to see what spaces are available within a three block distance of the businesses. This should be completed by the end of November.
* Josh covered a program Opportunity Stanislaus is hoping to work on through a grant. The program would help get the homelss population into to the workforce. Dave White is hoping to parter with the Downtown Modesto Partnership on this program if the grant is approved.
* Josh stated that there is a new project happening at 10th Street, in the recently redeveloped segment between J and I Street. He said it will be a tea room, yoga studio and a basement gym. He said that Erin at The Cenury is also looking to add some boutique retail next to her space along the same stretch of 10th Street.
* Josh indicated that DMP is starting its move to the new office on November 1st.
* Josh presented and reviewed the Financial Statement of Activity for the Downtown Modesto Partnership.
 | Josh B. |
| 4 | Discuss J Street Project Status* Barrett L. discussed the history of the J Street Project. He said he and his committee (Urban Design Team) will be working with Jim Holgerson and Brad Hawn on the J Street Visioning.
* Jim stated that their goals are to meet with each business to discuss the project, including changes to traffic and parking.. They would then compile the comments by businesses and present to DMP. They will report back to the business owners regarding the final plan and its phases, and assist in raising funds for the project.
 | Barrett LJim H. |
| 5 | Executive Team Update * Fred indicated that there was not much to cover from the past meeting and skipped forward to Item #6.
 | Fred S. |
| 6 | Action: Discuss Appointing Executive Committee to Oversee the Nomination Process for New Board Members, Per the Adopted Bylaws* Fred proposed to have the Executive Team oversee the nominination process for the new board year. Lynn reminded everyone of the criteria that was set: Must be a property owner\ or a property owner representativeand have at least one year’s worth of involvement in the activities of the Downtown Modesto Partnership via committees, etc. The nomination forms will go out to everyone for nominations and the list will be finalized at the January Board of Directors Meeting.
	+ Board approved the proposal to have the Executive Team oversee the nomination process for new board members. (R. Swehla/R. Louis; unanimous)
 | Fred S. |
| 7 | Discuss Audit Status* Fred confirmed that the audit will be complete later this month. He indicated that at that time a final audit letter will be issued. He said that the auditor will be meeting with the Audit Committee at the end of the month. Fred confirmed that although there are some things that need to be addressed, the results are typical for a first year startup. The final audit results will be reported at the next meeting.
 | Fred S. |
| 8 | Board Members Forum (This is a time for board members to raise items of concern or make announcements. Per the Brown act, no discussion or action take place on any issue raised.)* There was a roundtable discussion by various members of the board at the conclusion of the meeting.
 | Fred S. |
| 8 | Adjourn Regular Meeting * Fred adjourned the regular meeting at 4:35 p.m.
 | Fred |

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| 3. Action Items  |
| Action | Owner | Due Date |
| Finalize potential parking options for employees downtown  | Josh | ASAP |
| Provide property owner list to Board Members so they can reach out to discuss parking with them  | Susan  | ASAP |
| 4. Next Meeting (if applicable) |
| Date: (MM/DD/YYYY) | 11/08/2017 | Time:  | 4:00pm | Location:  | 1601 I Street Floor 5 |